



FCC EMERGENCY PREPAREDNESS PLAN



PLEASE POST ON THE WALL:

1. Certificate of Registration
2. Emergency Phone Numbers
3. Daily Schedule
4. Emergency Preparedness Plan
5. Fire Evacuation Grid

DATE:

[illegible]



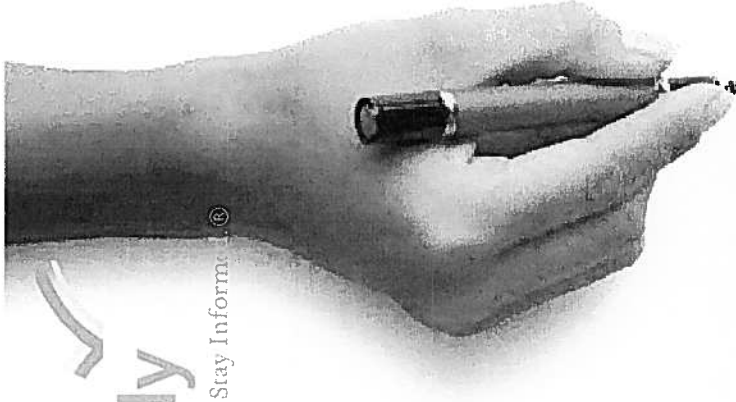
Our Schedule

Time									
Monday									
Tuesday									
Wednesday									
Thursday									
Friday									



Additional Items to Consider Adding to an Emergency Supply Kit:

- ☐ Prescription medications and glasses
- ☐ Infant formula and diapers
- ☐ Pet food and extra water for your pet
- ☐ Important family documents such as copies of insurance policies, identification and bank account records in a waterproof, portable container
- ☐ Cash or traveler's checks and change
- ☐ Emergency reference material such as a first aid book or information from www.ready.gov
- ☐ Sleeping bag or warm blanket for each person. Consider additional bedding if you live in a cold-weather climate.
- ☐ Complete change of clothing including a long sleeved shirt, long pants and sturdy shoes. Consider additional clothing if you live in a cold-weather climate.
- ☐ Household chlorine bleach and medicine dropper – When diluted nine parts water to one part bleach, bleach can be used as a disinfectant. Or in an emergency, you can use it to treat water by using 16 drops of regular household liquid bleach per gallon of water. Do not use scented, color safe or bleaches with added cleaners.
- ☐ Fire Extinguisher
- ☐ Matches in a waterproof container
- ☐ Feminine supplies and personal hygiene items
- ☐ Mess kits, paper cups, plates and plastic utensils, paper towels
- ☐ Paper and pencil
- ☐ Books, games, puzzles or other activities for children



Ready

Prepare. Plan. Stay Informed.®

Emergency Supply List



FEMA

www.ready.gov



Recommended Items to Include in a Basic Emergency Supply Kit:

☐ Water, one gallon of water per person per day for at least three days, for drinking and sanitation

☐ Food, at least a three-day supply of non-perishable food

☐ Battery-powered or hand crank radio and a NOAA Weather Radio with tone alert and extra batteries for both

☐ Flashlight and extra batteries

☐ First aid kit

☐ Whistle to signal for help

☐ Dust mask, to help filter contaminated air and plastic sheeting and duct tape to shelter-in-place

☐ Moist towelettes, garbage bags and plastic ties for personal sanitation

☐ Wrench or pliers to turn off utilities

☐ Can opener for food (if kit contains canned food)

☐ Local maps

Through its *Ready Campaign*, the Federal Emergency Management Agency educates and empowers Americans to take some simple steps to prepare for and respond to potential emergencies, including natural disasters and terrorist attacks. *Ready* asks individuals to do three key things: get an emergency supply kit, make a family emergency plan, and be informed about the different types of emergencies that could occur and their appropriate responses.

All Americans should have some basic supplies on hand in order to survive for at least three days if an emergency occurs. Following is a listing of some basic items that every emergency supply kit should include. However, it is important that individuals review this list and consider where they live and the unique needs of their family in order to create an emergency supply kit that will meet these needs. Individuals should also consider having at least two emergency supply kits, one full kit at home and smaller portable kits in their workplace, vehicle or other places they spend time.



Federal Emergency Management Agency
Washington, DC 20472

Family Child Care Emergency Preparedness Plan

Provider Name:	
Business Name:	
Address:	
Phone Number:	
Email:	
Location of First Aid Kit in the Home:	
Name & Address of Nearest Hospital:	
Police:	911
Fire:	911
Ambulance:	911
Poison Control:	800-222-1222
Local Emergency Management Office Contact Information:	This can be found online. Every town has an emergency management office.
Location of Written Authorization from Parents for Emergency Medical Care.	Where are your child enrollment packets kept?

Evacuating Children and Relocation

Evacuation Routes/Exits: Post evacuation diagram of your home.	List the exits from your home here:
How would you evacuate Infants/Toddlers?	

Evacuating Children with Special Needs/Chronic Medical Conditions:	What medications and supplies need to be taken during the evacuation? Anything else important to remember?
Evacuation and Relocation Sites: These sites should be indoors in case it is very cold or hot outside or we are having inclement weather.	Nearby Relocation Site (Ex. Library, McDonald's): Within the Area Site (Ex. Shoprite, Walmart) Outside the Area Site (Mall or store out of the area):
Procedures for Shelter-in-Place	
How will you notify parents about the procedures for shelter-in-place?	
In the event of shelter-in-place because of events such as a weather related situation, how will you communicate to parents that it is safe?	
Are there enough supplies for use during an emergency for all adults and children in the home? FEMA recommends enough supplies for 74-hours.	List the items in your emergency bin here:

Procedures for Notifying Parents of Relocation, Shelter-in-Place or Lockdown:	How will you notify parents in advance where the proposed relocation sites are? How will you notify parents about the procedures for shelter-in-place and lockdown?
Procedures for Communicating with each Parent Before and During the Emergency:	
Procedures for Ensuring Family Reunification after the Emergency:	

Emergency Transportation for Children

Procedures for Obtaining Emergency Transportation including those with Special Needs:	How will children be transported? What vehicles will be used? Are there additional vehicles from volunteers and neighbors if needed? Do you have written permission from the parents to transport the children in an event of an emergency?
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Name of Provider:

Date: _____

FAMILY DAY CARE
FLOOR AND ESCAPE PLAN

Use this grid to draw a floor plan.

DESIGNATE PLACE TO MEET OUTDOORS FOR ROLL CALL:

Show the whole house with two exits from each room. In buildings with three or more dwelling units, enclosed exit stairs must be indicated.

SAMPLE FLOOR PLAN – A Blueprint to Save Your Life

SYMBOLS TO BE USED

Normal Exit Route:

Hi ACK arrow

Bedroom	Bedroom
Bedroom	Bedroom

Emergency Exit Route

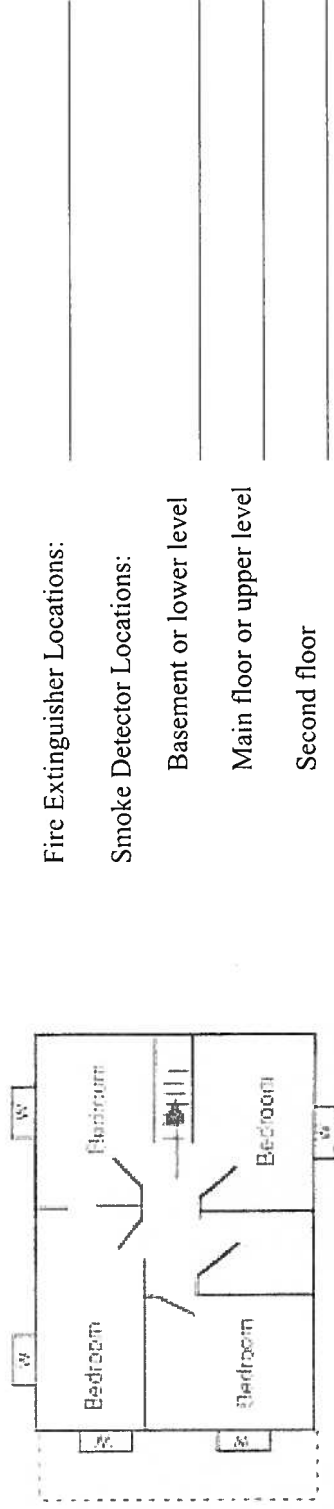
REC 5100W
Document on lower level

Doors: /

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Windows

Second floor



For Additional Space, Use Reverse Side

This image shows a full page of blank graph paper. The grid consists of small, equal-sized squares formed by thin black lines. There are no margins, text, or other markings on the page.

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