

# Strengthening Child Care in OUR community



**Love caring for children? Good at it? Get paid for doing what you love!**

**Be an entrepreneur by starting a child care business in your home!**

**Become a Registered Family Child Care Provider!**

## Why become a registered provider?

- To promote the healthy development of children & learn the latest in safety and best practices
- To strengthen your business skills to maximize your income
- To qualify to enroll children whose care is paid for with a child care subsidy

**Child Care Resources (CCR) staff will help you at each step along the way!**

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### Register in NJCCIS



Registration in NJCCIS is free. [www.njccis.com](http://www.njccis.com) This is where you will find training and grant information. You will be able to fill out a provider profile, apply for grants, and so much more. CCR is only a phone call away to help with registering.

2

### Line Up a Substitute



Registered providers are required to have a substitute, someone who is 18 years or older. This will be a person who fills in for you if you are sick, have a meeting, or take some vacation time.

3

### Attend an Orientation Meeting



Attending an orientation is a requirement of registration. The meeting provides an overview of the registration & application process. Experienced staff answer your questions and provide helpful tips to get you started.

4

### Health Forms & TB Test



To promote your health as well as the health of children in your care, you, your staff, and any household members 14 and older must complete a TB test and have a doctor complete a physical health exam.

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### Background Checks



Background checks are free. There is a check of the child abuse registry and criminal records. You, your staff, and any household members 14 and older must complete a child abuse registry check. You, your staff, and any household members 18 years and older must also complete a fingerprint criminal record check.

6

### CPR & First Aid



You and your staff must complete CPR and first aid certification. Ask CCR when the next class is scheduled. Staff can also go over a safety check-list with you to make sure you're ready!

7

### Child Care & Development Block Grant (CCDBG) Trainings



You and your staff need to complete a 10-hour series: Health, Safety, and Child Growth and Development/Mandated Reporting: Basic Requirements for Licensing.

8

### Emergency Preparedness



Sometimes emergencies happen. Federal law requires all child care providers to have an emergency action plan. You will receive a packet and guidance at the orientation meeting.

9

### Partner with Parents



CCR Staff will review the forms with you that are needed for the children in your care and work with you to develop a record-keeping system that best works for you!

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### Maximize Your Business Income



CCR Staff can provide resources to help guide you in your business practices (e.g., keeping records and setting policies for families). The tax-deductible \$25 registration fee for providers is a start to growing your skills!