



OCTOBER 2016 - SEPTEMBER 2017 E-CHILD CARE CLOSURE CALENDAR

Total amount of closure days may not exceed 22 days per contract year (October 1st-September 30th) Providers may not exceed 5 closure days per month.

Mail or email to your Fiscal Specialist by 9/12/2016.

Child Care Provider: _____ Phone # _____
 Site Address: _____ Email: _____
 EPPIC ID # _____

Please check off any dates below you are choosing to close:

- () Monday, October 10, 2016 **Columbus Day**
- () Thursday, November 24, 2016 **Thanksgiving Day**
- () Friday, November 25, 2016 **Day after Thanksgiving**
- () Monday, December 26, 2016 **the day after Christmas Day**
- () Monday January 2, 2017 **the day after New Year’s Day**
- () Monday, January 16, 2017 **Martin Luther King Jr Day**
- () Monday, February 20, 2017 **President’s Day**
- () Friday, April 14, 2017 **Good Friday**
- () Monday, May 29, 2017 **Memorial Day**
- () Tuesday, July 4, 2017 **Independence Day**
- () Monday, September 4, 2017 **Labor Day**

Please list additional dates you will be closed (i.e. Christmas and Spring Breaks):

<u>Date</u>	<u>Reason</u>	<u>Date</u>	<u>Reason</u>

SIGNATURE: _____ **DATE:** _____

Emergency Closure days, such as snow days must be submitted in writing within the back swipe period and must be included in the maximum 22 closure days.